

# **ORDINARY MEETING**

# **MINUTES**

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**THURSDAY 25TH AUGUST 2022**

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# WARREN SHIRE COUNCIL

Minutes of the Ordinary Meeting of Council  
held in the Council Community Room, 115 Dubbo Street Warren  
on Thursday 25th August 2022 commencing at 8:40 am

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## Present:

<b>COUNCILLORS</b>	MJ Quigley	Chair
	NR Kinsey	
	RA Jackson	
	AJ Brewer	
	JM Van Eldonk	
	GJ Whiteley	
	HJ Druce	
	DJ McCloskey	
	KL Walker	
	KW Taylor	
<b>STAFF MEMBERS</b>	G Woodman	General Manager (GM)
	D Arthur	Divisional Manager Finance & Administration (DMFA)
	S Otieno	Divisional Manager Engineering Services (DMES)
	M Stephens	Manager Health & Development Services (MHD)
	J Burtenshaw	Executive Assistant (EA)

## APOLOGIES AND APPLICATIONS FOR A LEAVE OF ABSENCE BY COUNCILLORS

Apologies were tendered on behalf of Councillor SJ Derrett and Councillor RJ Higgins who were absent due to external commitments, and it was **MOVED** Druce/Kinsey that the apologies be accepted and a leave of absence for the members concerned be granted.

**Carried**  
**208.8.22**

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## CONFIRMATION OF MINUTES

**MOVED** Jackson/Druce that the Minutes of the Ordinary Meeting of Council held on Thursday, 28th July 2022 be adopted as a true and correct record of that Meeting.

**Carried**  
**209.8.22**

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## DISCLOSURES OF INTERESTS

Nil.

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## MAYORAL MINUTE(S)

Nil.

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**REPORTS OF COMMITTEES**

**Showground/Racecourse Committee (C14-3.2)**

**MOVED** Druce/McCloskey that the Minutes of the Showground/Racecourse Committee Meeting held on Tuesday, 2nd August 2022 be received and noted.

**Carried  
210.8.22**

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**Ewenmar Waste Depot Committee**

**MOVED** Druce/Walker that the Minutes of the Ewenmar Waste Depot Committee Meeting held on Monday, 8th August 2022 be received and noted and the following recommendation be adopted:

**Item 5.4 Fire at the Ewenmar Waste Facility – 27th July 2022 (G2-5.4)**

MHD – A  
Chk Lst Further investigations into better CCTV options and locations are to be undertaken.

**Carried  
211.8.22**

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**Warren Local Emergency Management Committee**

**MOVED** Whiteley/Kinsey that the Minutes of the Warren Local Emergency Management Committee Meeting held on Tuesday, 9th August 2022 be received and noted.

**Carried  
212.8.22**

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**Warren Public Arts Committee (C14-3.29)**

**MOVED** Jackson/Van Eldonk that the Minutes of the Warren Public Arts Committee Meeting held on Tuesday, 9th August 2022 be received and noted and the following recommendations be adopted:

**Item 5.3 Lions Park Toilet/Amenities (P1-7.5)**

GM – A  
Chk Lst Appropriate advertising be undertaken by social media, newsletter, flyer etc for the donation of quality Macquarie River theme images for the collage wrap on the Lions Park Toilet/Amenities.

**Item 5.4 Warren CBD Toilet/Amenities (G4-1.20)**

GM – A  
Chk Lst Appropriate advertising be undertaken by social media, newsletter, flyer etc for the donation of quality historical photographs of Warren Shire for use on the Warren CBD Toilet/Amenities wrap.

**Carried  
213.8.22**

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**REPORTS OF COMMITTEES**

**CONTINUED**

**Economic Development Committee**

**(C14-3.22)**

**MOVED** Brewer/Druce that the Minutes of the Economic Development Committee Meeting held on Wednesday, 10th August 2022 be received and noted and the following recommendations be adopted:

**Item 5.1          Reactivation of Visitor Services Volunteers During Peak Periods          (D3-1)**

That:

- GM – A  
Chk Lst
- GM – N
1. Expressions of interests be arranged for Volunteers for the Visitor Information Centre as soon as practical; and
  2. The reactivation of Visitor Services Volunteers During Peak Periods for the Visitor Information Centre be undertaken by the soon to be appointed Economic Development and Visitation Manager to ensure lists, position requirements, expectations, rosters and actions are appropriately managed.

**Carried  
214.8.22**

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**Manex**

**(C14-3.4)**

**MOVED** Whiteley/Druce that the Minutes of the Manex Meeting held on Tuesday, 16th August 2022 be received and noted.

**Carried  
215.8.22**

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**Road Committee Minutes**

**(T5-2)**

**MOVED** Whiteley/Brewer that the Minutes of the Road Committee Meeting held on Thursday, 18th August 2022 be received and noted and the following recommendation be adopted:

**Item 5.2          2022/2023 Road Construction Program          (W6-16.26)**

- DMES - A  
Chk Lst
- Preference be given for future Gravel Resheeting Programs to be roads that have or have had gravel or loam sheeting.

**Item 5.3          Fixing Local Roads – Round 4 Submissions          (G4-1.71)**

- DMES - A  
Chk Lst
- Priority for Fixing Local Roads Round 4 Submissions be;
1. Rehabilitation of Nevertire – Bogan Road Segments 4,6,8,10;
  2. Bitumen Reseal Program;
  3. Gravel Resheeting Program;
  4. Construction of Tyrie Road Segments 32 and 34;
  5. Reconstruction of Buckinguy Road Segments 18, 20 and 22;
  6. Construction of Old Warren Road Segments Part 30, 32 and 34;
  7. Construction of Gibson Way Segments 0 and 2; and
  8. Upgrade of Gradgery Lane Bridges (3).

**Carried  
216.8.22**

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## DELEGATES REPORTS

**Item 1** **Castlereagh Macquarie County Council** (C15-1)

**MOVED** Kinsey/Druce that the Draft Minutes of the Castlereagh Macquarie County Council held on Monday, 27th June 2022 be received and noted.

**Carried**  
**217.8.22**

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**Item 2** **Alliance of Western Councils** (C14-6.5)

**MOVED** Quigley/Taylor that the Draft Minutes of the Alliance of Western Councils held on Friday, 1st July 2022 be received and noted.

**Carried**  
**218.8.22**

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**Item 3** **Warren Interagency Support Services** (C3-9)

**MOVED** Jackson/Walker that the Minutes of the Warren Interagency Support Services Meeting held on Thursday, 4th August 2022 be received and noted.

**Carried**  
**219.8.22**

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**Item 4** **Country Mayors Association of New South Wales** (C14-5.5)

**MOVED** Whiteley/Jackson that the Minutes of the Ordinary Meeting of the Country Mayors Association of New South Wales held on Friday, 5th August 2022 be received and noted.

**Carried**  
**220.8.22**

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## POLICY

Nil.

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## GENERAL MANAGER'S REPORTS

**Item 1** **Outstanding Reports Checklist** (C14-7.4)

**MOVED** Kinsey/Walker that the information be received and noted and that the items marked with an asterisk (\*) be deleted.

**Carried**  
**221.8.22**

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In recognition of Warren being a healthy town and to keep awareness of a healthy lifestyle, Council will be standing while dealing with Item 2 of the General Manager's report.

**Item 2** **Committee/Delegates Meetings** (C14-2)

**MOVED** Druce/Jackson that the information be received and noted.

**Carried**  
**222.8.22**

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**GENERAL MANAGER'S REPORTS**

**CONTINUED**

**Item 3 Works Progress Reports – Infrastructure Projects (C14-7.1, G4-1)**

**MOVED** Whiteley/Walker that the information be received and noted.

**Carried  
223.8.22**

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**DIVISIONAL MANAGER FINANCE AND ADMINISTRATION'S REPORTS**

**Item 1 Reconciliation Certificate – July 2022 (B1-10.16)**

**MOVED** Walker/McCloskey that the Statements of Bank and Investments Balances as at 31st July 2022 be received and noted.

**Carried  
224.8.22**

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**Item 2 Statement of Rates and Annual Charges (R1-4)**

**MOVED** Whiteley/Walker that the information be received and noted.

**Carried  
225.8.22**

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**Item 3 Works Progress Reports – Finance & Administration Projects (S1-1.15, C9-1)**

**MOVED** Druce/Walker that the information be received and noted.

**Carried  
226.8.22**

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**Item 4 Internally Restricted Funds as at 30th June 2022 and 1st July 2022 (A1-5.40)**

**MOVED** Jackson/Walker that:

1. Council note the list of Internally Restricted Funds as at 30th June 2022 included in Council's 2021/2022 General Purpose Financial Statements; and
2. Council note and approve the list of Internally Restricted Funds as at 1st July 2022.

**Carried  
227.8.22**

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**Item 5 Financial Reports for the Year Ended 30 June 2022 (A1-5.40)**

**MOVED** Taylor/Walker that:

1. The necessary elected members and staff be authorised to sign the Statement by Councillors and Managements on the General Purpose Financial Statements and the Special Purpose Financial Statements for the year ending 30th June 2022;
2. Council delegate to the General Manager the authority to "authorise the Year End Accounts for issue" subject to there being no material audit changes or audit issues, in accordance with AASB 110; and



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## MANAGER HEALTH AND DEVELOPMENT SERVICES REPORTS

CONTINUED

**Item 2 Works Progress Reports – Health and Development Services (C14-7.3)**

**MOVED** Jackson/Walker that the information be received and noted.

**Carried  
233.8.22**

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**Item 3 Environment and Waterways Alliance Agreement (C12-3.2)**

**MOVED** Kinsey/Druce that the information be received and noted.

**Carried  
234.8.22**

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**Item 4 Request for Donation of Heritage Items from the Visitor’s Information Centre to the Warren Museum and Gallery Association Incorporated (T4-6.1)**

**MOVED** Whiteley/Taylor that:

MHD - A  
Chk Lst

1. Council donate the wall-mounted telephone and the old telephone collection currently stored in the old Information Centre building to the Warren Museum and Gallery Association Incorporated; and

MHD - A  
Chk Lst

2. Council donate one (1) of the cross sections of the old river red gum slab, currently kept in storage at the Warren Shire Council Works Depot, to the Warren Museum and Gallery Association Incorporated.

**Carried  
235.8.22**

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## NOTICES OF MOTIONS/QUESTIONS WITH NOTICE

Nil.

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## MATTERS OF URGENCY

Nil.

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## CONFIDENTIAL MATTERS

Nil.



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There being no further business the meeting closed at 11.37 pm.

THESE MINUTES WILL BE CONFIRMED AT THE ORDINARY MEETING OF COUNCIL  
HELD ON THURSDAY, 22ND SEPTEMBER 2022 AS BEING  
A TRUE AND CORRECT RECORD.

MINUTE NO.      .09.22

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**GENERAL MANAGER**

.....  
**MAYOR**